

## **RIGHT TO INFORMATION (RTI)**

Disclosure under Section 4(1)(b) of the Right to Information Act, 2005

In compliance with the provisions of the Right to Information Act, 2005, the Board of Open Schooling and Skill Education (BOSSE) hereby provides the following information for the benefit of the general public. Citizens may seek information as per the procedure prescribed under the Act.

### **1. Public Information Officer (PIO)**

The Board has designated the following officer as Public Information Officer:

Name: LAXMI MAYA GURUNG

Designation: Section officer

Office Address: BOSSE Office, Amdo Golai, Tadong-737102, Gangtok

Contact Number: 03592-295335

Email ID: [pio@bosse.ac.in](mailto:pio@bosse.ac.in)

All applications seeking information under the RTI Act shall be addressed to the above-mentioned Public Information Officer.

### **2. First Appellate Authority (FAA)**

In case the applicant is not satisfied with the response of the Public Information Officer, an appeal may be preferred within 30 days to the First Appellate Authority:

Name: SUSHMA TRIKHATRI

Designation: Deputy Director

Office Address: BOSSE Office, Amdo Golai, Tadong-737102, Gangtok

Contact Number: 03592-295335

Email ID: [faa@bosse.ac.in](mailto:faa@bosse.ac.in)

### **3. Procedure for Filing RTI Application**

- The application must be submitted in writing in English or Hindi.
- The application should clearly specify the information sought.
- The prescribed application fee of Rs. 10/- shall be paid through Demand Draft / Indian Postal Order / Online Transfer (as applicable).
- Additional fees for providing copies of documents shall be charged as per the RTI Rules.
- The Public Information Officer shall provide the information within 30 days from the date of receipt of the application, as per the provisions of the Act.

#### **4. Appeal Procedure**

If the applicant does not receive a response within the stipulated time or is aggrieved by the decision of the PIO, he/she may file a First Appeal before the First Appellate Authority within 30 days from the date of receipt of the reply.